

Aircrew Coordination Refresher Training Message – 10 March 2003

SUBJECT: Aircrew Coordination Refresher Training

NOTE: This message has not been transmitted to Units Subordinate to Addressees. Addressees should immediately retransmit this message to all subordinate units, activities, or elements affected or concerned.

1. References:

A. United States Army Aviation Center (USAAVNC) Aircrew Coordination Training

Support Package (TSP), dated March 2003, is on the following websites:

(1) ftp://155.147.190.23/aircrew_coordination_tsp_2003/.

(2) AKO. The document is accessible at the Army Knowledge Online home page at <https://www.us.army.mil>. From the main page go to the collaborate tab. In the upper left-hand side under Army KCC Home, click on Army Communities, TRADOC, Aviation, Aircrew Training, ACT.

Units that are unable to download this TSP may obtain a CD by sending an e-mail request to joseph.roberts@rucker.army.mil with a return mailing address. The Aircrew Coordination TSP dated July 2001 was revised to include a Refresher Training Course, which contains the necessary slides and video segments.

B. AR 95-1, Flight Regulations, 1 Sep 97.

C. AR 220-1, Unit Status Reporting, 15 Nov 01.

D. TC 1-210, Aircrew Training Program Commander's Guide to Individual and Crew Standardization, 3 Oct 95.

2. Discussion:

A. Due to the significant increase in aviation accidents and the major role played by aircrew coordination failures, CDR, USAAVNC, directed the Aircrew Coordination Training (ACT) program be retrained through a program of ACT Refresher Training. Rated crewmembers

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(RCM) and nonrated crewmembers (NCM) will receive ACT Refresher Training if it has been more than one year since ACT qualification. Crewmembers must be ACT qualified prior to receiving ACT refresher training. Crewmembers who are not ACT qualified must complete the ACT Qualification Course and have completion annotated on their DA Form 7122, Crewmember Training Record, and DA Form 759, Individual Flight Record and Flight Certificate-Army, during the crewmember's annual training- year closeout.

B. Active Component (AC) RCMs and NCMs will receive ACT Refresher Training by 31 Oct 03. Reserve Component (RC), Department of the Army Civilian (DAC), and contractor RCMs and NCMs will receive ACT Refresher Training by 30 Apr 04. This requirement applies to all FAC 3 RCMs. ACT Refresher Training will be conducted IAW reference paragraph 1A.

C. Effective 1 Nov 03, AC (1 May 04 for RC) RCMs and NCMs may not progress to Readiness Level (RL) 1 status until they have completed ACT Refresher Training.

D. Effective 1 May 04, DACs and contractors may not perform their designated flight duties if they have not completed the ACT Refresher Training by 30 Apr 04.

E. AC RCMs and NCMs who are RL1 on 31 Oct 03 (30 Apr 04 for RC), but have not completed the ACT Refresher Training will be redesignated RL2 status until the ACT Refresher Training has been completed.

F. Waivers to this requirement are not authorized except for those units/individuals in deployment status that cannot accomplish refresher training. Waiver authority will be IAW AR 95-1, paragraph 4-2, and will be annotated on the crewmember's Individual Aircrew Training Folders on DA Form 7122. Units that grant waivers because of deployment must complete the refresher training IAW this message within 180 days of redeployment.

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G. IAW AR 220-1 and TC 1-210, RL status is directly related to a unit's reported C-Level and Unit Readiness Level Reporting.

H. All crewmembers will receive annual ACT refresher training conducted by a qualified ACT instructor IAW reference paragraph 1A. Crewmembers who fail to complete this training will be redesignated RL2 until the training has been completed. "ACT Refresher" will be entered on each crewmember's DA Form 7122 to indicate completion of training. No simulator or flight training is required.

3. Evaluation Requirements:

A. All flight evaluations will include evaluation of aircrew coordination. Aircrew coordination is a standard in every task of every Aircrew Training Manual.

B. Documentation: DA Form 7122. ACT will be evaluated and documented for every Aviation APART and annual flight evaluation. The following are documentation examples.

"NVG annual/ACT" – "Inst. APART/ACT" – "Stan. Eval/ACT" – "Maint. Eval/ACT"

4. This message will remain in effect until requirements are incorporated into TC 1-210.

5. POC is CW5 Joseph Roberts, Chief, Flight Training Branch, DOTDS, at Comm (334) 255-9657, DSN 558-9657, or e-mail joseph.roberts@rucker.army.mil

END OF MESSAGE